

# Pennys Cottage Walberswick

## GENERAL DETAILS -PLEASE READ CAREFULLY

### ACCESS

The post code for Sat Nav is **IP18 6TN** .

*Cottage is not accesible before 2.00 PM, and must be vacated before 10.00 AM to allow cleaners access .*

Entry to the cottage is via the side gate the code for the combination lock is **Supplied on Payment Receipt** if an error

Down the path to the right is the entrance door for which the key is in the safe, the access code for is currently **Supplied on Payment Receipt**

On departure and when out of the cottage please return the key to the keysafe and spin the dials to reset .

If you have any issues with the cleaning etc upon arrival please inform us at the earliest opportunity .

Please also ensure the bedroom door to the patio is locked .

*The loss of the keys will incur a £25.00 charge for replacement which will be deducted from the deposit fee.*

### PARKING

The street outside the cottage is private and for the use of residents of the street only, but parking spaces are sometimes taken by visitors to the beach and The Bell so cannot be guaranteed , especially during holiday periods.

During the April-September period a *free parking permit* is available for use in the beach carpark in the event or there being none available outside the cottage, this is pinned to the noticeboard in the Kitchen, please replace after use.

On Thursday evenings it would be appreciated if guests did not block access to the side gate to the The Bell for early Friday morning beer deliveries .

*The delivery lorry usually arrives at 7-7.30 am and the driver may be unhappy if access is hindered :-/ .*

### REFUSE COLLECTION

The Local authority operate an excellent re-cycling programme . Collection day is on Mondays.

Currently they do not fine users for improper use of the various bins but have the option of non -collection.

*We must ask guests to adhere to the guidance notes attached ie. non recyclable items in the Grey lidded bin , re-cycleable items inthe Blue lidded bin, Glass in the Green Box and food waste in the Brown Bin .*

Regretably we will now have to levy a charge of £25.00 in the event of non- compliance to cover the costs of the cleaners having to carry out this task.

### FIRE SAFETY - SMOKERS

*The cottage is only rented to Non-Smokers and smoking is not allowed in the property or grounds .*

Mains Smoke Detectors are fitted in all rooms and a Heat detector and Carbon monoxide detector are fitted in the Kitchen and also a Fire blanket is available.

Fire extinguishers are located on the First floor landing and in the Ground Floor Dining area beside the bookcase .

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## HEATING

Heating is provided by off- peak electric storage heaters which have been set to achieve a temperature of **20c in the living/dining area and 18c in the bedrooms.**

obviously in periods of excessive external temperature this may not be achieved

*Please DO NOT turn heaters off at the plug during your stay* , if its too warm simply open a window for a while .

## HOT WATER - GAS - ELECTRICITY

Hot water is provided by an off peak electric immersion cylinder , this means that if a couple of people have baths or use the shower for a long period , the hot water will take some time to heat up again !

*The mains water stopcock is located in the living room next to the original front door .(facing the street )*

The Electrical cupboard is locked for safety reasons , in case of emergency please phone or e-mail for instruction.

The Gas bottle which supplies the cooker hob is located in the “Beehive “ adjacent to the side entrance door in the event of this running out please phone or e-mail to arrange a refill.

Please do not flush *sanitary towels , kitchen roll etc.* down the toilets as this will cause blockages.

## KITCHEN

A good supply of tea, coffee, herbs etc. are provided .

Please use the extractor fan when cooking (especially on the hob) .

Please use the dishwasher in preference to washing dishes in sink , which leads to more chipping and breakages .

*A Green Waste food bin is provided in the Kitchen , please empty into the Brown recycling bin before departure , as the cleaners may not visit for several weeks after your departure ditto the main kitchen waste bin .*

## BOOKS -DVDS-GAMES

A selection of the above is provided for use of guests , these are *not* to be removed from the cottage.

A charge will be made for any items removed from the cottage.

Any books guests bring and no longer want when read will be given to the *Cystic Fibrosis* charity for whom a neighbour operates a bookstall.

An Apple TV unit is available so you can watch i-player repeats etc and also access your own Netflix, Apple etc accounts.

## WIFI - LANDLINE PHONES

A Mac computer is available at the cottage for the use of guests . The wifi password is currently Available on Payment Receipt .

There is a phone for emergency and incoming calls the no is 01502 723464

A Skype handset is also provided for use with the computer.

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## PETS

*Pets are NOT allowed on the sofas or beds etc. and NOT at all in the First Floor areas ,*

Owners are expected to vacuum the areas where pets have been before departure , a vacuum cleaner is left in the upstairs bedroom wardrobe for this purpose.

Owners are requested not to allow barking or other nuisance to our neighbours and **must** ensure the gardens are not fouled by their pets . *A charge of £25.00 per hour will be made for any additional cleaning with regard to this.*

## ALLERGIES

Some of the furnishings etc may contain feathers and also as pets are allowed we would not recommend the cottage to those prone to allergies from any of the above sources .

## WHAT TO DO BEFORE YOU LEAVE THE COTTAGE .

We ask guests to leave the cottage in the condition it was in upon arrival .

Please wash any cups dishes etc in the dishwasher and clean before departure , clean frying pans and grill in the sink .

Beds used should be stripped off and bedding left on the floor . toilets should be left flushed .

Remove your unwanted food items from the fridge and take with you or dispose of in the

**Brown Bin** re-cycling facility ( The local Seagulls are very partial to scraps of bread )

Please put all **recyclable** waste in the **Blue Lid Bin** and **Non-Recyclable** items in the **Grey Lid Bin** and all bottles or other empty jars etc in the **Green** box .

Windows should be closed and both Entrance door and main bedroom door locked and keys returned to the keysafe and the dials set to a different code .

If you find you have left items behind we will ask the cleaners to put them in a cupboard for safekeeping if found ,

Any items found can be returned at the owners expense by Royal Mail Guaranteed delivery service .

**Finally we hope you have a wonderful holiday and hope to see you again in the future !**

**Anthony G. Blount**